

SIGNATURE: _____

DATE: _____

HORIZON STEVEDORING COMPANY
Job Description

Job Title: Stevedore - New Hires
Department: Pier 82
Reports To: Terminal Manager
FLSA Status: Non Exempt
Prepared By: Terminal Manager
Prepared Date: September 24, 2007
Approved By:
Approved Date:
Revised Date: March 11, 2008

OPERATOR - VESSEL

JOB FUNCTION - Drives battery powered industrial forklift, clamp or hand jack to load or discharge cargo within the vessel hold.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Operates forklift or other heavy equipment used in loading or discharging the cargo from assigned hold. Hand signals the crane operator when in view, guides the tray or other special stevedoring gear into and out of the hatch during the loading or discharging of the vessel. Removes air bags, excess wood and debris from the working area to ensure a safe work environment.

CHECKER - DOCK

JOB FUNCTION - Scan or hand tally all cargo being loaded or discharged from the vessel hatch assigned to.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Records the activity of the team (e.g. start/finish time, hatch/hold being worked and the tallying of cargo being loaded or discharged from the hold). Turns in all tally sheets to the Ship Leader after the completion of each hold.

Responsible for hand signaling the crane operator on the dock and making sure the dock team is working in a safe and productive manner. Assists the dock team in rigging all special stevedoring

gear to the crane for the safe loading or discharging of vessel cargo. Keeps the dock area clear of all debris and all unused stevedoring gear away from the crane landing area. Directs dock traffic and assists the crane operator in landing the load on the dock so operators can safely remove cargo from the landing area.

Operates forklift or clamp to move cargo to and from the dock during vessel operations. Assists in the rigging of all cargo from the cranes gear and removing all straps, walking boards or other debris from the cargo and the crane landing area.

OPERATOR - DOCK

JOB FUNCTION - Drives LP gas or battery powered industrial forklift or clamp to move cargo to and from the dock during vessel operations.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Operates forklift or clamp to move cargo to and from the dock during vessel operations. Assists in the rigging of all cargo from the cranes gear and removing all straps, walking boards or other debris from the cargo and the crane landing area. Assists the dock team in rigging all special stevedoring gear to the crane for the safe loading or discharging of vessel cargo. Keeps the dock area clear of all debris and all unused stevedoring gear away from the crane landing area.

OPERATOR - WAREHOUSE

JOB FUNCTION - Drives battery powered industrial forklift or clamp within the warehouse to sort, stack, ship or receive cargo.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Operates forklift or other heavy equipment used in shipping, receiving and warehouse of all cargo. Reads manifests, stow plans, floor maps and pick tickets to properly perform all warehouse duties. Responsible for correctly sorting, warehouse, shipping and receiving of all products handled.

RE-COOPER

JOB FUNCTION - Re-stack and repair fruit pallets to the customer's shipping standards.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Assist USDA during the inspection of inbound fruit. Rebuilds all pallets after inspection. Re-stacks and repairs all palletized fruit that has damaged or missing boxes. Repacks all pallets with broken bands or corner boards. Drives forklift to move palletized fruit to and from the re-coop area. Re-warehouse all fixed pallets into its proper location.

While performing the duties of this job, the employee is regularly exposed to outside weather conditions. The employee is frequently exposed to wet and/or humid conditions, moving

mechanical parts, fumes or airborne particles, extreme cold, and extreme heat. The employee is occasionally exposed to vibration. The noise level in the work environment is usually moderate.

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SUPERVISORY RESPONSIBILITIES

This job has no supervisory responsibilities.

EDUCATION and/or EXPERIENCE

High school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience.

LANGUAGE SKILLS

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations.

MATHEMATICAL SKILLS

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

REASONING ABILITY

Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

CERTIFICATES

Forklift certified a plus, but not required.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel; and reach with hands and arms. The employee frequently is required to sit. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl; and talk or hear. The employee must occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.